

Application for Employment

Filtration Group

filtering the world



The Application for Employment must be complete in its entirety before an applicant will be considered for employment at Filtration Group or its affiliated companies, regardless of whether a resume has been submitted.

Name _____ Date _____
Last First Middle

Street Address _____ Phone (_____) _____

City _____ State _____ Zip _____

Cell Number (_____) _____ Email _____

Other contact for messages : Name _____ Phone (_____) _____

In the event of an emergency, notify :

Name _____ Phone (_____) _____

Address _____

Position(s) applied for : Full Time Part Time

Other positions or types of works for which you are qualified : _____

Salary requirement : _____ Date available for work : _____

Are you currently eligible to work in the U.S., and authorized to work for this company on an ongoing and infinite basis? Yes No

Are you currently subject to a non-compete or employment agreement with another employer?
Yes No

Have you ever been employed by Filtration Group? Yes No If yes, when: _____

Does Filtration Group now employ any of your relatives? Yes No If yes, please provide :

Name _____ Dept. _____

Relationship _____

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Were you in U.S. Armed Forces? Yes No

If yes, what Branch? _____

Rank at Separation: _____

Briefly describe your duties: _____

High School

Name _____ Address _____

City _____ State ____ Phone (____) _____

Degree Received _____

College

Name _____ Address _____

City _____ State ____ Phone (____) _____

Degree Received _____

Trade, Business, Night or Other

Name _____ Address _____

City _____ State ____ Phone (____) _____

Degree Received _____

Specialized Training/Skills:

List all current licenses and/or areas of certification (if not indicated above): _____

List all equipment (factory, office, trade or laboratory) that you operate proficiently: _____

List any other training, skills, aptitudes and qualifications which you feel are relevant to the type of

employment you are seeking : _____

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Employment History: (list 3 most recent employers)

1. Employer: _____ Employed: From: _____ To: _____

Mgr. Name: _____

Address _____ City _____

Telephone: (____) _____ State _____ Zip Code _____

Your Job Title: _____ Type of Business: _____

Salary: Start _____ End _____

May we contact for references: Yes No

Duties: _____

Reason for leaving: _____

2. Employer: _____ Employed: From: _____ To: _____

Mgr. Name: _____

Address _____ City _____

Telephone: (____) _____ State _____ Zip Code _____

Your Job Title: _____ Type of Business: _____

Salary: Start _____ End _____

May we contact for references: Yes No

Duties: _____

Reason for leaving: _____

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3. Employer: _____ Employed: From: _____ To: _____

Mgr. Name: _____

Address _____ City _____

Telephone: (_____) _____ State _____ Zip Code _____

Your Job Title: _____ Type of Business: _____

Salary: Start _____ End _____

May we contact for references: Yes No

Duties: _____

Reason for leaving: _____

References:

Please provide us with the name, address and telephone number of three professional references:

Name			
Address			
City, State, Zip			
Phone			
Relationship			

How were you referred to FGC for employment?

Internet Private Employment Agency Employee

Name of employee who referred you _____

Other: _____



I hereby authorize Filtration Group and its affiliated companies to solicit information from all references and employers unless otherwise indicated on the application. I understand that as part of this application I will be required to sign a notice that, upon an offer of conditional employment, I authorize the company to obtain investigative consumer reports which may include information about my credit history, work history, personal background, and other matters. I understand that any offer of employment is conditional upon receipt of satisfactory results of reference and background reviews and that any omissions and misrepresentations of any information on this application and attachments may result in refusal or withdrawal of any offer of employment without time limit.

I understand that in the event I am offered employment with Filtration Group or any of its affiliated companies I must undergo a drug test at no cost or obligation to me by a laboratory facility retained by Filtration Group. I further understand and agree that should the results of said test prove positive, the offer of employment may be withdrawn. Notwithstanding the above, I hereby freely acknowledge that I take the said drug test voluntarily and of my own free will.

I understand that, if hired, either I or Filtration Group or its affiliated companies may terminate my employment at any time, with or without cause and with or without notice. I understand that, no manager or representative of the company has the authority to enter into any agreement with me for employment for any defined period of time. I further understand that this statement supersedes any prior oral or written understanding and bars any future oral understanding to the contrary.

I understand that this application for employment with Filtration Group and its affiliated companies will remain active for a period of sixty (60) days from the date on which it was signed by me. After this sixty day period, I understand that if I wish to be considered for an open position I must submit a new application for employment.

Signature _____ Date _____

It is the policy of Filtration Group and its affiliated companies to seek and employ the best qualified personnel and to provide Equal Opportunity for the advancement of Employees and to administer these activities in a manner which will not discriminate against any person because of Race, Color, Gender, Religion, National Origin, Ancestry, Disability, Age, or other status protected by Federal, State, or Local Law.